



## DEPARTMENT OF ENGLISH

# 1. WAVES PROJECT 2. SKILL-BUILDING PROGRAMMES

26.09.2025

Dear Parents

Greetings!

As part of our continued commitment to enhancing language proficiency and empowering students through English, we are pleased to announce the continuation of two key initiatives for this academic year:

1. WAVES PROJECT
2. SKILL-BUILDING PROGRAMMES

These ongoing programmes are designed to further strengthen students' confidence, creativity, and communication skills in English, while reinforcing positive and effective learning habits.

## 1. WAVES PROJECT:

Main Objectives:

- To equip our young students to communicate in English.
- To foster students' interest and creativity in writing.
- To encourage students to think independently and speak confidently and fluently.

With a view to achieve the above-mentioned objectives, the following programmes will be implemented during this academic year.

### 1.1. DEAR (Drop Everything And Read) Time Project:

- Book Review
- Chain Reading
- Reading competition

## **1.2. Write it Right Project:**

- Punctuation Programme
- Reflective Writing
- Free Writing
- Fluency Writing
- Daily Dictation – Sentence/Paragraph Dictation
- Handwriting Practice
- Handwriting competition
- Spelling Bee competition
- Creative Writing competition

## **1.3. Speak with Confidence Project:**

- Show and Tell competition
- Poetry recitation
- Story Telling competition
- Prepared Speech competition
- Public Speaking Activities
- Discussion and debates
- Group E-Projects

## **2. SKILL-BUILDING PROGRAMMES:**

The following additional language empowerment procedures will be implemented:

### **Grade 1:**

#### **1. Handwriting practice:**

- In the first 5 minutes of every English period, students copy a sentence in their notebooks.
- Practise writing on four staves.
- Handwriting competition will be conducted, and the best students will be rewarded.

## **2. Spelling Practice:**

- Teacher will send one word each day to students in the weekly plan. Dictation will be conducted every day during the English period. Sentence dictation will begin from December onwards.
- Spelling Bee competition will be conducted, and the best students will be rewarded.

## **3. Reading Practice:**

- Students will practise reading the sentences at home and read them aloud in the class every Tuesday during the English period.
- Graded readers will be sent with students to practise reading at home.
- Chain Reading: Students will take turns to read a part of the lesson during every English period.

## **4. Writing practice:**

- Students will learn **two** writing styles each term, as specified in their English activity booklet. They will be assessed on these writing styles during tests.

## **5. Speech Practice:**

- To enable our students to articulate their thoughts clearly and confidently, speaking activities will be conducted. Students will be encouraged to speak during the English lesson.

## **Grades 2 & 3:**

### **1. Handwriting practice:**

- In the first 5 minutes of every English period, students copy a sentence (the number of sentences will be gradually increased) in their notebooks neatly.
- Handwriting competition will be conducted, and the best students will be rewarded.

### **2. Spelling Practice:**

- Teacher will send one sentence for each day in the weekly plan. Sentence dictation will be conducted every day during the English period. (Four days – announced; and one day – unannounced)
- Spelling Bee competition will be conducted, and the best students will be rewarded.

### **3. Reading Practice:**

- Students will practise reading the sentences at home and read them aloud in the class every Tuesday during the English period.

- Chain Reading: Students will take turns to read a part of the lesson during every English period.

#### 4. Writing practice:

- Students will learn **two** writing styles each term, as specified in their English activity booklet. They will be assessed on these writing styles during tests.

#### 5. Speech Practice:

- To enable our students to articulate their thoughts clearly and confidently, speaking activities will be conducted. Students will be encouraged to speak during the English lesson.

### Grades 4 & 5 :

#### 1. Handwriting Practice:

- Students will rewrite a paragraph sent by the teacher in the weekly plan, in their notebooks neatly.
- Handwriting competition will be conducted, and the best students will be rewarded.

#### 2. Reading Practice:

- Students will practise reading a short story assigned by the teacher in the weekly plan, at home and read it aloud in the class every Tuesday during the English period.
- Chain Reading: Students will take turns to read a part of the lesson during every English period.
- Reading Progress: To help students become more confident readers, assignments will be shared via Microsoft Teams using the Reading Progress tool, which allows teachers to assess and support each student's reading journey throughout the year.

#### 3. Spelling practice:

- Dictation (Words/Paragraph Dictation) will be conducted every Wednesday from the same short story sent in the weekly plan.
- Spelling Bee competition will be conducted, and the best students will be rewarded.

#### 4. Writing practice:

- **Writing Styles:** Students will learn **four** writing styles each term, as outlined in their English activity booklet. For each writing style, they will complete three topics with the teacher's guidance. They will be assessed on the four writing styles during tests or exams, where a different topic will be provided for evaluation.
- **Fluency writing:** Students will be encouraged to write as many sentences as possible based on picture prompts or any topic related to the day's lesson.

- **Reflective writing:** Students will write answers to reflective questions in their notebooks.
- **Free writing:** Students will express their thoughts and feelings in writing (word limit: 180 to 200 words). The topic for the writing will be sent to students every fortnight (once in two weeks), to be done as homework.

### 5. Speech Practice:

- To enable our students to articulate their thoughts clearly and confidently, speaking activities will be conducted. Every two weeks, students will present a prepared speech during English lessons, alongside regular presentations and discussions.

## Grades 6 to 8:

### 1. Handwriting:

- Students will rewrite assigned paragraphs from the story sent by the teacher in the weekly plan, in their notebooks neatly.
- Handwriting competition will be conducted, and the best students will be rewarded.

### 2. Reading Practice:

- Students will practise reading the short story assigned by the teacher in the weekly plan, at home and read it aloud in the class every Tuesday during the English period.
- Chain Reading: Students will take turns to read a part of the lesson during every English period.
- Reading Progress: To help students become more confident readers, assignments will be shared via Microsoft Teams using the Reading Progress tool, which allows teachers to assess and support each student's reading journey throughout the year.

### 3. Spelling practice:

- Dictation (Words/Paragraph Dictation) will be conducted every Wednesday from the same short story sent in the weekly plan.
- Spelling Bee competition will be conducted, and the best students will be rewarded.

### 4. Writing practice:

- **Writing Styles:** Students will learn **four** writing styles each term, as mentioned in their English activity booklet. For each writing style, they will complete three topics with the teacher's guidance. They will be assessed on the four writing styles during tests or exams, where a different topic will be provided for evaluation.

- **Fluency writing:** Students will be encouraged to write as many sentences as possible based on picture prompts or any topic related to the day's lesson.
- **Reflective writing:** Students will write answers to reflective questions in their notebooks.
- **Free writing:** Students will express their thoughts and feelings in writing (word limit: 180 to 200 words). The topic for the writing will be sent to students every fortnight (once in two weeks), to be done as homework.

#### 5. Speech practice:

- To enable our students to articulate their thoughts clearly and confidently, speaking activities will be conducted. Students will deliver a prepared speech during the English lesson, once in two weeks.

❖ *All the above activities will be evaluated, and the best students will be duly rewarded.*

We are confident that our **WAVES Project** and **Skill-Building Programmes** will greatly enrich our students' language abilities and make a significant contribution to their linguistic development and overall academic growth. We sincerely appreciate your continued support and encouragement at home.

Warm regards

Department of English

Principal

